

New Observation Categories

1 . Fraud and Corruption

1.1 . Forgery and tampering of documents

- 1.1.1 . Forgery of signature and documents
- 1.1.2 . Manipulation of records
- 1.1.3 . Non-carrying forward of fund balances
- 1.1.4 . Over-casting
- 1.1.5 . Teeming and lading
- 1.1.6 . Under-casting
- 1.1.7 . Tampering of computer files and programmes
- 1.1.8 . Issue of fake receipts
- 1.1.9 . Other forgery & tampering of Document

1.2 . Malpractice and abuses

- 1.2.1 . Quotation from non-existing firms (Phantom Supplier/Contractor)
- 1.2.2 . Fictitious expenditure
- 1.2.3 . Fictitious revenue
- 1.2.4 . False recording of receipts of goods and services
- 1.2.5 . False certification of receipts of goods and services
- 1.2.6 . False justification for excessive stock purchase
- 1.2.7 . Declaration of serviceable items as unserviceable
- 1.2.8 . Declaration of serviceable items as excess
- 1.2.9 . Acceptance of inferior goods and services
- 1.2.10 . Acceptance of wrong goods and services
- 1.2.11 . Acceptance of defective goods and services
- 1.2.12 . Acceptance of defective works
- 1.2.13 . Payment without execution of work/without receiving goods
- 1.2.14 . Payments of inflated amount
- 1.2.15 . Serious misrepresentation of facts
- 1.2.16 . Illegal removal of natural resources
- 1.2.17 . Illegal extraction of natural resources
- 1.2.18 . Extraction of prohibited & restricted species
- 1.2.19 . Illegal movement of Natural Resources
- 1.2.20 . Poaching of wild lives
- 1.2.21 . Excess allotments/extractions
- 1.2.22 . Collusive bidding
- 1.2.23 . Collusive price fixing
- 1.2.24 . Irregular disclosure of price sensitive information
- 1.2.25 . Manipulation of quantity in the tender
- 1.2.26 . Misuse of Land and building
- 1.2.27 . Misuse of vehicles
- 1.2.28 . Misuse of Office equipments
- 1.2.29 . Misuse of machineries
- 1.2.30 . Undue delay in settlement of claims without valid reasons
- 1.2.31 . Obliging un-entitled advances
- 1.2.32 . Placing willful restriction on bidders
- 1.2.33 . Unauthorized passing of exemptions and privileges
- 1.2.34 . False certification of works
- 1.2.35 . Extortions
- 1.2.36 . Thefts & Burglaries
- 1.2.37 . Money laundering
- 1.2.38 . Bribery & Kickbacks
- 1.2.39 . Drug trafficking
- 1.2.40 . Smuggling
- 1.2.41 . Deliberate manipulation of specification
- 1.2.42 . Use of materials other than specified
- 1.2.43 . Use of spurious/contaminated materials
- 1.2.44 . Illegal trading of antiques
- 1.2.45 . Sale/trading of banned/prohibited items

- 1.2.46 . Payment to ghost employees
- 1.2.47 . Fronting
- 1.2.48 . Non-accountal of collections against missing money receipts/receipt books
- 1.2.49 . Illegal encroachment of Government properties and land
- 1.2.50 . Black mailing
- 1.2.51 . Defamation
- 1.2.52 . Black marketing
- 1.2.53 . Criminal acts during public elections
- 1.2.54 . Illegal immigration
- 1.2.55 . Payments through fictitious accounts
- 1.2.56 . Illegal transfer of funds/amounts
- 1.2.57 . Other malpractices and abuses

1.3 . Tax evasion

- 1.3.1 . Non-disclosure of sources of income
- 1.3.2 . Non-declaration of income
- 1.3.3 . Under-declaration of income
- 1.3.4 . Non-payment of taxes on imports
- 1.3.5 . Short payment of taxes on imports
- 1.3.6 . Under-statement of income
- 1.3.7 . Over-statement of expenditure
- 1.3.8 . Collusive evasion
- 1.3.9 . Other tax evasion

2 . Embezzlement

2.1 . Misappropriation

- 2.1.1 . Misuse of Cash
- 2.1.2 . Misuse of revenue
- 2.1.3 . Misuse of properties
- 2.1.4 . Misuse of labour/manpower
- 2.1.5 . Shortage of funds
- 2.1.6 . Shortage of assets /properties
- 2.1.7 . Shortage of office supplies
- 2.1.8 . Shortage of cement
- 2.1.9 . Shortage of steel
- 2.1.10 . Shortage of CGI sheets
- 2.1.11 . Shortage of timbers
- 2.1.12 . Other misappropriation

2.2 . Intentional double bookings/irregular/unauthorized payments

- 2.2.1 . Intentional double booking of expenditure
- 2.2.2 . Intentional double payments to employees
- 2.2.3 . Intentional excess payments to employees
- 2.2.4 . Intentional irregular payment to employees
- 2.2.5 . Intentional double payments to suppliers
- 2.2.6 . Intentional excess payment to suppliers
- 2.2.7 . Intentional irregular payment to suppliers
- 2.2.8 . Intentional double payment to contractors
- 2.2.9 . Intentional excess payment to contractors
- 2.2.10 . Intentional irregular payment to contractors
- 2.2.11 . Other intentional double booking/irregular/unauthorized payments

2.3 . Non/short- accountal

- 2.3.1 . Non-accountal of fund
- 2.3.2 . Non-accountal of properties
- 2.3.3 . Non-accountal of revenue
- 2.3.4 . Non-accountal of taxes
- 2.3.5 . Non-accountal of stock
- 2.3.6 . Non-accountal of grants in kind
- 2.3.7 . Non-accountal of seized items/goods
- 2.3.8 . Non-accountal of community contributions
- 2.3.9 . Non-accountal of cash collections in lieu of labour contributions

3 . Mismanagement

3.1 . Mismanagement of fund

- 3.1.1 . Excessive/ extravagant expenditure
- 3.1.2 . Expenditure without provision
- 3.1.3 . Avoidable expenditure
- 3.1.4 . Wasteful expenditure
- 3.1.5 . Irregular diversion of funds
- 3.1.6 . Rush of expenditure at the close of year
- 3.1.7 . Irregular retention of fund at the close of the financial year
- 3.1.8 . Heavy retention of cash balances
- 3.1.9 . Non investment of surplus fund
- 3.1.10 . Low / poor returns due to wrong investment decisions
- 3.1.11 . Loss due to wrong investment decision
- 3.1.12 . Loss due to non-availing of grants/offers
- 3.1.13 . Loss due to default in payments
- 3.1.14 . Delayed/non-submission of claims
- 3.1.15 . Purchases at uneconomical/excessive rates
- 3.1.16 . Other mismanagement of funds

3.2 . Mismanagement of properties

- 3.2.1 . Machinery/Equipment kept idle
- 3.2.2 . Uneconomical usage of properties
- 3.2.3 . Obsolete stores
- 3.2.4 . Excessive stores
- 3.2.5 . Unauthorized cannibalization
- 3.2.6 . Non-maintenance of properties
- 3.2.7 . Unjustified hiring of properties from others
- 3.2.8 . Irregular hiring of properties to others
- 3.2.9 . Under utilization of equipment
- 3.2.10 . Unauthorized issue of materials
- 3.2.11 . Payment of hiring charges at higher rates
- 3.2.12 . Payment of hiring charges at lower rates
- 3.2.13 . Short/non-collection of hiring charges
- 3.2.14 . Other mismanagement of properties

3.3 . Mismanagement of human resources

- 3.3.1 . Mismatching of recruitments and requirements
- 3.3.2 . Low productivity of the employees
- 3.3.3 . Non-delineation of responsibilities
- 3.3.4 . Wrong placement of employees
- 3.3.5 . Non-placement of professionals
- 3.3.6 . Wrong assignment of Job responsibilities
- 3.3.7 . Frequent transfer
- 3.3.8 . Transfer not effected for long
- 3.3.9 . Non-enforcement of training bond
- 3.3.10 . Training opportunities not related to job responsibilities
- 3.3.11 . High staff turnover
- 3.3.12 . Low staff morale
- 3.3.13 . Loss of training slots
- 3.3.14 . Unplanned trainings
- 3.3.15 . Disciplinary actions not initiated
- 3.3.16 . Under staffing
- 3.3.17 . Over staffing
- 3.3.18 . Other mismanagement of human resources

3.4 . Mismanagement of revenue and taxes

- 3.4.1 . Under-assessments
- 3.4.2 . Over-assessments
- 3.4.3 . Non-assessments

- 3.4.4 . Non-levy of duties, taxes and royalties
- 3.4.5 . Short levy of duties, taxes and royalties
- 3.4.6 . Acceptance of disallowable expenditure
- 3.4.7 . Acceptance of expenditure without supporting documents
- 3.4.8 . Delayed assessments of taxes
- 3.4.9 . Non-settlement of tax appeals
- 3.4.10 . Non-filing of tax returns
- 3.4.11 . Improper assessments
- 3.4.12 . Ad-hoc assessments of taxes
- 3.4.13 . Delay in settlement of tax appeals
- 3.4.14 . Delay in filing of tax returns
- 3.4.15 . Non-collections
- 3.4.16 . Short collections
- 3.4.17 . Overdue taxes and revenue
- 3.4.18 . Irregular exemptions
- 3.4.19 . Late collections
- 3.4.20 . Irregular collections from public
- 3.4.21 . Non-imposition of penalties
- 3.4.22 . Late accountal of levies/taxes
- 3.4.23 . Non-remittances /deposits
- 3.4.24 . Short remittances /deposits
- 3.4.25 . Delay in remittances
- 3.4.26 . Irregular write-offs
- 3.4.27 . Other mismanagement of revenue and taxes

4 . Violation of Laws and Rules

4.1 . Violation of service rules

- 4.1.1 . Willful wrong personnel actions
- 4.1.2 . Irregular appointments
- 4.1.3 . Irregular promotions
- 4.1.4 . Irregular application of leave rules
- 4.1.5 . Irregular application of training rules
- 4.1.6 . Wrong pay fixation
- 4.1.7 . Irregular grant of increments
- 4.1.8 . Irregular dismissal/suspension
- 4.1.9 . Irregular transfer
- 4.1.10 . Irregular sanctions on employees
- 4.1.11 . Lack of supervisions
- 4.1.12 . Non-issuance of proper instructions
- 4.1.13 . Non-submission of performance evaluation report
- 4.1.14 . Non maintenance of Attendance Register
- 4.1.15 . Improper maintenance of Attendance Register
- 4.1.16 . Non-observance of office documents
- 4.1.17 . Non-observance of national dress code
- 4.1.18 . Other violation of service rules

4.2 . Violation of budgetary norms

- 4.2.1 . Booking of prior year advances without budget line
- 4.2.2 . Variations between approved budget and actual expenditure
- 4.2.3 . Irregular re-appropriations
- 4.2.4 . Irregular release of supplementary fund
- 4.2.5 . Excess expenditure over approved budget
- 4.2.6 . Undue delay in the release of fund
- 4.2.7 . Unauthorized use of third party deposits
- 4.2.8 . Unauthorized use of revenue
- 4.2.9 . Non-submission of accounts
- 4.2.10 . Delayed submission of accounts
- 4.2.11 . Non-submission of returns
- 4.2.12 . Delayed submission of returns
- 4.2.13 . Other violation of budgetary norms

4.3 . Violation of accounting norms

- 4.3.1 . Wrong booking of expenditure
- 4.3.2 . Non-booking of expenditure
- 4.3.3 . Deficiency in accounts
- 4.3.4 . Large payments in cash
- 4.3.5 . Irregular sanctions/approvals
- 4.3.6 . Direct booking of advances as expenses
- 4.3.7 . Payments without bills and receipts
- 4.3.8 . Payments without verifying bills
- 4.3.9 . Payments on photo copied/improper documents
- 4.3.10 . Payments on hand written/improper receipts
- 4.3.11 . Doubtful existence of payees
- 4.3.12 . Payment not received by payees
- 4.3.13 . Payments without sanction
- 4.3.14 . Payment not covered by sanctions
- 4.3.15 . Payments without approved budget
- 4.3.16 . Time-barred payments without approval
- 4.3.17 . Time-barred payments without budget
- 4.3.18 . Improper use of money receipt books
- 4.3.19 . Non-inspection of cash
- 4.3.20 . Non-production of supporting documents
- 4.3.21 . Issue of improper receipts
- 4.3.22 . Other violation of accounting norms

4.4 . Violation of procurement norms

- 4.4.1 . Procurement without tender /quotation
- 4.4.2 . Non-constitution of tender committee
- 4.4.3 . Improper constitution of tender committee
- 4.4.4 . Acceptance of non-complying bids
- 4.4.5 . Award of contract on single / two quotation
- 4.4.6 . Improper evaluation of bids
- 4.4.7 . Selection of inappropriate tender procedures
- 4.4.8 . Minimum prescribed time not allowed for submission of bids
- 4.4.9 . Award of contract to other than the lowest evaluated bidder
- 4.4.10 . Rejection of lowest bids without any justified reasons
- 4.4.11 . Procurement from unauthorized sources
- 4.4.12 . Inappropriate use of brand names in the tender documents
- 4.4.13 . Split/piecemeal purchases to avoid quotation
- 4.4.14 . Non-incorporation of standard clauses
- 4.4.15 . Non-enforcement of contract terms and conditions
- 4.4.16 . Irregularities in negotiated purchase
- 4.4.17 . Non-levy of Liquidated damages
- 4.4.18 . Irregularities in escalation payments
- 4.4.19 . Irregular payment of bonus/incentive
- 4.4.20 . Excess payment due to incorrect rate analysis
- 4.4.21 . Abnormal deviation in BOQ and actual execution
- 4.4.22 . Non-forfeiture of deposits on defaults
- 4.4.23 . Unauthorized sub-contracting
- 4.4.24 . Non-obtaining of performance and other guarantees
- 4.4.25 . Non-deduction of security deposits from bills
- 4.4.26 . Non-adjustment of advances from bills
- 4.4.27 . Incorporation of defective clauses in the agreement
- 4.4.28 . Grant of unjustified mobilization advances
- 4.4.29 . Change of design and specification without approval
- 4.4.30 . Execution of substandard works
- 4.4.31 . Non-supervision of work by site engineer
- 4.4.32 . Non-inspection of items received
- 4.4.33 . Non-raising of GRN
- 4.4.34 . Irregular payment of contingencies
- 4.4.35 . Improper site selection
- 4.4.36 . Improper feasibility studies
- 4.4.37 . Non/Improper assessment of requirements
- 4.4.38 . Feasibility study not carried out

- 4.4.39 . Technical Sanction not obtained
- 4.4.40 . Administration Sanction not obtained
- 4.4.41 . Preliminary estimates not prepared
- 4.4.42 . Detailed estimates not prepared
- 4.4.43 . Defective drawing, design & specifications
- 4.4.44 . Non-ascertainment of specification
- 4.4.45 . Procurement without written supply orders
- 4.4.46 . Non-scheduling of construction works
- 4.4.47 . Improper scheduling of construction works
- 4.4.48 . Improper/Defective planning
- 4.4.49 . Non-measurement/non-recording in Measurement Books
- 4.4.50 . Deficiency in performance guarantee
- 4.4.51 . Unwarranted grant of time extensions
- 4.4.52 . Unjustified change of contract terms
- 4.4.53 . Non/improper assessment of contract completion time
- 4.4.54 . Procurement of date expired items
- 4.4.55 . Procurement of short lived items
- 4.4.56 . Acceptance of items not included in purchase order
- 4.4.57 . Procurement without requirement
- 4.4.58 . Procurement in excess of requirement
- 4.4.59 . Non-insuring of works by contractors
- 4.4.60 . Unjustified additional works
- 4.4.61 . Non-preparation of material consumption statements
- 4.4.62 . Non-ascertainment of material requirements
- 4.4.63 . Non-rectification of defective works
- 4.4.64 . Adoption of arbitrary cut-off points and other criteria in tendering
- 4.4.65 . Improper preparation of estimates
- 4.4.66 . Items not specified in the tender
- 4.4.67 . Improper release of deposits/guarantee
- 4.4.68 . Agencies preparing contractor's bills
- 4.4.69 . Other violation of procurement norms

4.5 . Violation of Acts, Directives and Policies

- 4.5.1 . Non filing of Annual Returns to Company Registrar
- 4.5.2 . Renewal of licenses without imposition of fines & penalties
- 4.5.3 . Inaction against inoperative license holders
- 4.5.4 . Trading of spurious and banned products
- 4.5.5 . Violation of Copy Rights
- 4.5.6 . Irregularities in convening Board Meeting
- 4.5.7 . Non-compliance to Government Policy Directives
- 4.5.8 . Inconsistencies & deficiencies in the Acts & Laws
- 4.5.9 . Irregular payments of residential telephone bills
- 4.5.10 . Irregular payment of private expenses
- 4.5.11 . Irregular refund/reimbursement of medical expenses
- 4.5.12 . Gambling
- 4.5.13 . Illegal arrest
- 4.5.14 . Failure to report a crime
- 4.5.15 . Harassments
- 4.5.16 . Illegal sale or purchase of firearms, ammunition, explosives or other lethal weapons
- 4.5.17 . Non-compliance with quarantine laws
- 4.5.18 . Illegal cultivations, productions or manufactures
- 4.5.19 . Illegal sale or use of harmful chemical substances
- 4.5.20 . Non-enforcement of Acts
- 4.5.21 . Other violation of Acts, Directives and Policies

4.6 . Violation of other laws,rules and regulations

- 4.6.1 . Violation of other laws, rules & regulations
- 4.6.2 . Misinterpretation of rules provisions

5 . Short falls, lapses and deficiencies

5.1 . Over/Inadmissible / Irregular/Double payments

- 5.1.1 . Payments not covered by agreements

- 5.1.2 . Unjustified payments
- 5.1.3 . Irregular release of retention money
- 5.1.4 . Irregular payments of telephone bills
- 5.1.5 . Irregular payments of residential telephone bills
- 5.1.6 . Double booking of expenditure
- 5.1.7 . Double payments to employees
- 5.1.8 . Excess payments to employees
- 5.1.9 . Irregular payments to employees
- 5.1.10 . Double payments to suppliers
- 5.1.11 . Excess payments to suppliers
- 5.1.12 . Irregular payments to suppliers
- 5.1.13 . Double payments to contractors
- 5.1.14 . Excess payments to contractors
- 5.1.15 . Irregular payments to contractors
- 5.1.16 . Over payments on allowances
- 5.1.17 . Over payments on procurements
- 5.1.18 . Over payments on constructions
- 5.1.19 . Inadmissible allowance payment
- 5.1.20 . Other over/inadmissible/irregular/double payments

5.2 . Non- maintenance of records

- 5.2.1 . Non-maintenance of books of accounts
- 5.2.2 . Non-maintenance of inventory registers
- 5.2.3 . Non-maintenance of vehicle books
- 5.2.4 . Non-maintenance of registers of Muster Rolls forms
- 5.2.5 . Non-maintenance of registers of Money Receipt Books and Money Value Forms
- 5.2.6 . Non-preparation of accounts
- 5.2.7 . Non-maintenance of MBs & MAS accounts
- 5.2.8 . Non-maintenance of MBs & MAS registers
- 5.2.9 . Non-maintenance of hindrance registers
- 5.2.10 . Non-maintenance of site order books
- 5.2.11 . Non-maintenance of work cost sheets
- 5.2.12 . Non-maintenance of empty container accounts
- 5.2.13 . Non-maintenance of cement accounts
- 5.2.14 . Non-maintenance of dismantled accounts
- 5.2.15 . Non-maintenance of assessments records
- 5.2.16 . Non-maintenance of collection records
- 5.2.17 . Non-maintenance of deposit records
- 5.2.18 . Non-maintenance of tax records
- 5.2.19 . Non-maintenance of other records

5.3 . Improper maintenance of records

- 5.3.1 . Improper maintenance of books of accounts
- 5.3.2 . Improper maintenance of inventory registers
- 5.3.3 . Improper maintenance of vehicle books
- 5.3.4 . Improper maintenance of MR registers
- 5.3.5 . Improper reconciliation of accounts
- 5.3.6 . Improper reconciliation of balances
- 5.3.7 . Improper preparation of accounts
- 5.3.8 . Improper maintenance of MBs & MAS accounts register
- 5.3.9 . Improper maintenance of Hindrance registers
- 5.3.10 . Improper maintenance of Site order books
- 5.3.11 . Improper maintenance of Work Cost sheets
- 5.3.12 . Improper maintenance of empty container accounts
- 5.3.13 . Improper maintenance of cement accounts register
- 5.3.14 . Improper maintenance of dismantled accounts
- 5.3.15 . Improper maintenance of fixed asset register
- 5.3.16 . Improper maintenance of assessment records
- 5.3.17 . Improper maintenance of deposit records
- 5.3.18 . Improper maintenance of collection records
- 5.3.19 . Improper maintenance of other records

5.4 . Non/Improper recording in books

- 5.4.1 . Non-posting of advances in ledger
- 5.4.2 . Wrong/Non-booking of expenditure
- 5.4.3 . Non-updating of books of accounts
- 5.4.4 . Non-updating of inventory register
- 5.4.5 . Other non/improper recording in books

5.5 . Non-reconciliation/certification of balances

- 5.5.1 . Unexplained discrepancy
- 5.5.2 . Non-certification of balances
- 5.5.3 . Non-reconciliation of balances/accounts
- 5.5.4 . Unconfirmed balances
- 5.5.5 . Other non-reconciliation/certification of balances

5.6 . Irregularities in advances

- 5.6.1 . Grant of excessive advances
- 5.6.2 . Grant of unauthorized advances
- 5.6.3 . Unjustified accumulation of advances
- 5.6.4 . Non-realization of advance in time
- 5.6.5 . Advance not reflected in LPC
- 5.6.6 . Balance not brought forward
- 5.6.7 . Unjustified payment of secured advance
- 5.6.8 . Other irregularities in advances

5.7 . Irregularities in recoveries

- 5.7.1 . Non-adjustment of advance
- 5.7.2 . Non-refund of unspent balances
- 5.7.3 . Non-refund of balances to depositors
- 5.7.4 . Non follow-up of debtors & advances
- 5.7.5 . Other irregularities in recoveries

5.8 . Irregularities in disposals & auctions

- 5.8.1 . Improper fixation of reserve price
- 5.8.2 . Non-recording of auction proceeding
- 5.8.3 . Sales below reserved price
- 5.8.4 . Disposal without auction
- 5.8.5 . Irregularities in negotiated sales
- 5.8.6 . Non-disposal of timber and other items
- 5.8.7 . Non-disposal of confiscated items
- 5.8.8 . Non-realization of down payment
- 5.8.9 . Security bid not collected
- 5.8.10 . Bids not collected in time
- 5.8.11 . Demurrage charges not levied
- 5.8.12 . Non-forfeiture of security deposits/earnest money
- 5.8.13 . Non-forfeiture of down payments
- 5.8.14 . Other irregularities in disposals & auctions

5.9 . Irregularities on property managements

- 5.9.1 . Non-maintenance of property
- 5.9.2 . Non-collection of property
- 5.9.3 . Non-return of properties issued to individuals
- 5.9.4 . Shortages/excesses in physical balance
- 5.9.5 . Non-inspection of properties by supervisors and authorities
- 5.9.6 . Inadequate property safeguards
- 5.9.7 . Non-lodging of insurance claims
- 5.9.8 . Non-conducting of physical verification
- 5.9.9 . Non-codification of assets & properties
- 5.9.10 . Under-valuation of assets
- 5.9.11 . Non-registration of land and property
- 5.9.12 . Non-surrender of surplus materials
- 5.9.13 . Non-recovery of materials issued to the contractors
- 5.9.14 . Non-determination of obsolete, slow moving, surplus stores
- 5.9.15 . Non-disposal of obsolete/surplus items

- 5.9.16 . Non/under insurance
- 5.9.17 . Other irregularities in property management

5.10 . Non-cooperation

- 5.10.1 . Non-production of documents
- 5.10.2 . Untimely production of documents
- 5.10.3 . Non-submission of replies
- 5.10.4 . Furnishing of wrong information
- 5.10.5 . Delay in completion of audit due to absence of key officials of auditees
- 5.10.6 . Other non-cooperation

5.11 . Non/short deductions

- 5.11.1 . Non-deduction of hiring charges
- 5.11.2 . Non-deduction of TDS
- 5.11.3 . Non-deduction of rebates
- 5.11.4 . Non-deduction of statutory deductions
- 5.11.5 . Non-deduction of security money
- 5.11.6 . Non-deduction of mobilization advance
- 5.11.7 . Non-deduction of voids
- 5.11.8 . Non-deduction of house rents
- 5.11.9 . Short deduction of hiring charges
- 5.11.10 . Short deduction of TDS
- 5.11.11 . Short deduction of rebates
- 5.11.12 . Short deduction of statutory deductions
- 5.11.13 . Short deduction of security money
- 5.11.14 . Short deduction of house rents
- 5.11.15 . Other non/short deductions

5.12 . Shortfalls & uneconomical operations

- 5.12.1 . Non-implementation of planned activities
- 5.12.2 . Non-achievement of planned targets
- 5.12.3 . Under utilization of production capacity
- 5.12.4 . Non-achievement of goals and objectives
- 5.12.5 . Uneconomical operations
- 5.12.6 . Use of outdated technologies
- 5.12.7 . Uneconomical borrowings
- 5.12.8 . Recurring losses
- 5.12.9 . Overdue loans & Installments
- 5.12.10 . Non-delivery of essential goods & services
- 5.12.11 . Short supply of essential goods & services
- 5.12.12 . Inadequate monitoring, supervision & co-ordination
- 5.12.13 . Abnormal variation in use and consumption of materials
- 5.12.14 . Abnormal wastages/cull percentage
- 5.12.15 . Transmission losses beyond acceptable norm
- 5.12.16 . Unfavorable balance of payments
- 5.12.17 . Poor debt servicing
- 5.12.18 . Cost & time overruns
- 5.12.19 . Poor customer service/patient care
- 5.12.20 . Undue delay in settlement of claims
- 5.12.21 . Overdue creditors and other liabilities
- 5.12.22 . Extending of unauthorized credit facilities
- 5.12.23 . Overdue term expired loans/advances
- 5.12.24 . Non-performing assets
- 5.12.25 . Excess liquidity
- 5.12.26 . Inadequate working capital
- 5.12.27 . Irregular declaration and payment of dividend
- 5.12.28 . Non-realization of debt in time
- 5.12.29 . Unpaid dividends
- 5.12.30 . Unpaid wages
- 5.12.31 . Other shortfalls & uneconomical operations

5.13 . Inadequate safeguard of environment & cultural heritage

- 5.13.1 . Deforestation

- 5.13.2 . Random extraction of Natural Resources
- 5.13.3 . Non/Improper disposal of overburdens after mining
- 5.13.4 . Non-demarcation of mining quarries
- 5.13.5 . Encroachment of forest land
- 5.13.6 . Non-preservation of cultural heritage
- 5.13.7 . Loss of cultural properties
- 5.13.8 . Antiques not available on physical verification
- 5.13.9 . Non-enforcement of pollution standards
- 5.13.10 . Damage to cultural and national heritage properties/monuments
- 5.13.11 . Damage to religious objects
- 5.13.12 . Illegal gifting of Ku, Sung, Thuk-ten or Zung
- 5.13.13 . Loss to Ku, Sung, Thuk-ten due to negligence
- 5.13.14 . Theft of antique and other national & cultural heritage properties
- 5.13.15 . Non-adherence to rules & Acts
- 5.13.16 . Other inadequate safeguard of environmental & cultural heritage

5.14 . Pending disputes & court cases

- 5.14.1 . Non follow-ups of court cases
- 5.14.2 . Ineffective follow-ups of court & police cases
- 5.14.3 . Inaction against offences
- 5.14.4 . Non settlement of disputes
- 5.14.5 . Other pending disputes & court cases

5.15 . Inadequate internal controls

- 5.15.1 . Weak accounting and internal controls
- 5.15.2 . Inadequate IT security controls
- 5.15.3 . Inadequate IT organizational & operational controls
- 5.15.4 . Inadequate file safeguard / disaster recovery measures
- 5.15.5 . Other inadequate internal controls

5.16 . Missing documents/receipts

- 5.16.1 . Missing receipts/receipt book
- 5.16.2 . Missing vouchers/supporting documents
- 5.16.3 . Missing construction records
- 5.16.4 . Missing accounting records
- 5.16.5 . Missing vehicle books & related records
- 5.16.6 . Other missing documents /receipts

6 . Opinions on statutory audit reports

6.1 . Unqualified audit reports

- 6.1.1 . Financial Statements show a true and fair view without material & fundamental Reservations

6.2 . Qualified audit reports (Subject to opinion: Material but not fundamental disagreements)

- 6.2.1 . Wrong accounting policies
- 6.2.2 . Non-compliance to General Accepted Accounting Principles/IAS/related Acts
- 6.2.3 . Non/short provisions for losses and doubtful receivables
- 6.2.4 . Non-disclosures

6.3 . Qualified audit reports (Except for Opinion:Material but not fundamental uncerntainties)

- 6.3.1 . Non-receipt of returns from branches not visited by auditors
- 6.3.2 . Non-confirmation of account balances
- 6.3.3 . Non-production and availability of records
- 6.3.4 . Non-conducting of physical verification
- 6.3.5 . Unaudited opening balances
- 6.3.6 . Effect of political and economic uncerntainties on the overseas operations
- 6.3.7 . Non-reconciliation of balances/unreconciled differences
- 6.3.8 . Non-determination of stock and other losses
- 6.3.9 . Existence of errors and frauds and absence of internal controls in certain areas
- 6.3.10 . Pending major litigations

6.4 . Disclaimer of opinion (Material uncertainties which are fundamental for the understanding of accounts)

- 6.4.1 . Non-receipt of returns from major branches not visited by auditors
- 6.4.2 . Non-production and availability of records
- 6.4.3 . Effect of political and economic uncertainties on the significant overseas operations
- 6.4.4 . Non-reconciliation of balances/unreconciled differences
- 6.4.5 . Existence of errors and frauds and absence of internal controls in certain areas
- 6.4.6 . Pending major litigations
- 6.4.7 . Non-maintenance of basic accounting records

6.5 . Adverse opinion (Material & fundamental disagreements)

- 6.5.1 . Wrong accounting records
- 6.5.2 . Non-compliance to General Accepted Accounting Principles/IAS/related Acts
- 6.5.3 . Non/sufficient provisions for losses and doubtful receivables
- 6.5.4 . Non-disclosures